



**LUBA WORKERS' COMP
BANK SUPPLEMENTAL APPLICATION**

ACCOUNT NAME _____ AGENCY NAME _____

	Yes	No	Explain/Describe
Are <i>all</i> teller windows located <i>within the main</i> bank building?			
Security Plan established to protect employees at opening and closing times? Describe plan Indicate opening and closing times:			
Describe bank Location (strip mall, rural, residential, densely populated, etc.):	n/a	n/a	
Measures to deter/eliminate armed robberies ?			
Armed Guards Used?			
Bullet Proof shields above teller counters?			
Surveillance cameras?			
Describe employee training:	n/a	n/a	
Emp's trained to respond in robbery?			
Does training promote employee response procedures that are least likely to provoke the assailant(s)?			
Does training address hostage taking?			
Are Officers instructed to avoid predictable patterns of movement to and from the office?			
How often are employees re-trained?	n/a	n/a	
Emergency response drills conducted?			
Are MVR's checked?			
Do employees transport currency to ATM's			
Established Security Plan? Describe			
Do employees work alone or in teams?			
Are team numbers sufficient?			
Are security escorts provided?			
Is currency transported on a routine schedule?			
Drive through and/or walk-up ATM's?			
How many offsite ATM's?	n/a	n/a	
How often refilled w/currency?	n/a	n/a	
Armored car service provided?			
Travel to and from where?	n/a	n/a	
Set travel routes?			
Travel same time of every day?			
Are drivers MVR's checked?			
Are lifting techniques taught?			
Tripping hazards controlled?			
Furniture and file cabinets secure?			
Do employees repossess vehicles?			
Are employees involved in appraisals ?			
Are employees involved in maintenance / routine tasks of foreclosed property ?			

Applicant Signature

Agent Signature

Date

The signatures above attest to the accuracy of the preceding information.